



Board of Directors Meeting

Meeting Location: VITL, 1 Mill Street, Suite 249, Burlington, VT – Stratton Conference Room

December 12, 2017

4:00-6:00pm

Call-in number: (866)-906-9888; Passcode – 6850751#

Agenda

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| I. | Consent Agenda | Bruce Bullock MD |
| | • Approval of Minutes from November 14, 2017 Board Meeting | |
| II. | Approve Proposed New Vision Statement | John K. Evans & Cam Brown (SFT) |
| III. | Review Strategic Plan Overview 2017-2020 | Cam Brown (SFT) |
| IV. | President's Report | John K. Evans |
| V. | Financial Update | Bob Turnau |
| VI. | Transition Planning (Executive Session) | Bruce Bullock MD |
| VII. | Next Meeting: | |
| | • January 23, 2018 – 4:00-6:00pm – VITL | |
| VIII. | Adjourn Board | Bruce Bullock MD |

Vermont Information Technology Leaders, Inc.



Board Meeting Minutes

Meeting Date: December 12, 2017

Location: VITL 1 Mill Street, Suite 249, Burlington, VT

Attendees:

- | | | | | |
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| <input type="checkbox"/> Adam Buckley, MD | <input checked="" type="checkbox"/> Bruce Bullock, MD | <input checked="" type="checkbox"/> Richard Slusky | <input checked="" type="checkbox"/> John K. Evans | <input type="checkbox"/> Richard Elmore |
| <input checked="" type="checkbox"/> Don George (phone) | <input checked="" type="checkbox"/> Joel Benware | <input checked="" type="checkbox"/> Amy Putnam | <input checked="" type="checkbox"/> Todd Moore | |
| <input checked="" type="checkbox"/> Mike Del Trecco | <input checked="" type="checkbox"/> Rep. Lori Houghton (phone) | <input checked="" type="checkbox"/> Jessa Barnard (phone) | | |

Other: Cam Brown, SFT

Staff: Robert (Bob) Turnau and Heidi Banks

Topic	Presentation	Discussion and Action	By Whom or When
Meeting convened	Dr. Bruce Bullock convened the meeting at 4:06 pm.		
Consent Agenda	<ul style="list-style-type: none"> Dr. Bullock called for approval of the November 14, 2017 Board meeting minutes. 	<p>Motion:</p> <ul style="list-style-type: none"> To accept the minutes from the November 14, 2017 Board meeting. 	<ul style="list-style-type: none"> Motion: Mike Del Trecco; 2nd – Joel Benware; All Approved
Approve Proposed New Vision Statement	<ul style="list-style-type: none"> John Evans and Cam Brown presented the proposed new vision statement. 	<ul style="list-style-type: none"> John reminded the Board that the proposed new vision was presented at the Board Retreat in October. The Board requested some changes to emphasize the partnerships between VITL and other stakeholder organizations. The updated proposed vision is as follows: <ul style="list-style-type: none"> Utilize VITL’s health data management capabilities to support community providers in achieving an integrated, value-based health care delivery system consistent with the goals and principles of Vermont’s health care reform model. Discussion regarding “community providers”: <ul style="list-style-type: none"> Who or what is this? <ul style="list-style-type: none"> All the people who are influencing the patients. Suggestion of changing community providers to health care and community providers. All agreed. Discussion regarding “integrated, value-based”: <ul style="list-style-type: none"> What is the distinction? Suggestion of removing integrated and replacing with coordinated. All agreed. Discussion regarding “Vermont’s health care reform model”: <ul style="list-style-type: none"> Remove the apostrophe. Do not need the word model. 	

		<ul style="list-style-type: none"> ○ Change to Vermonts health care reform ○ All agreed • The agreed upon changes above will be made to the vision statement. • An email will be sent to Board members to take an electronic vote on the new vision statement. <p>Motion:</p> <ul style="list-style-type: none"> • To approve the updated vision statement via electronic vote. • As a reminder, there must to be one hundred percent participation to pass an electronic vote. 	<ul style="list-style-type: none"> • Motion: Richard Slusky; 2nd – Amy Putnam; All Approved
Review Strategic Plan Overview 2017-2020	<ul style="list-style-type: none"> • Cam Brown reviewed the updated one page strategic plan overview 2017-2020 	<ul style="list-style-type: none"> • Cam gave a brief introduction and the process to date on the one page strategic plan overview 2017-2020. • Discussion regarding updates and changes the Board would like to see made to this document. <p>Motion:</p> <ul style="list-style-type: none"> • To approve the updated strategic plan overview 2017-2020t via electronic vote once the updates have been made. 	<ul style="list-style-type: none"> • Motion: Joel Benware; 2nd – Todd Moore; All Approved
President’s Report	<ul style="list-style-type: none"> • John provided an update on the following topics: <ul style="list-style-type: none"> ○ Deliverables ○ Last Board meeting 	<ul style="list-style-type: none"> • VITL is now live pushing data from the VHIE to the Department of Corrections (DOC) into their EHR. • VITL is now live with UVM MC pushing CCDs from VHIE to their practices. • VITL is now live pushing data from the VHIE to Care Navigator. This allows VITL to support them to provide event notification. • This is John’s last Board meeting. He reviewed a graphic that showed VITL’s ecosystem in 2013, 2015 and 2017. • Dr. Bullock thanked John for his leadership, passion and the amount of time he has dedicated to VITL. • Dr. Bullock also expressed his appreciation for the ecosystem graphic which is a great visual of what has been accomplished during John’s 5 years as VITL’s President and CEO. 	
Financial Update	<ul style="list-style-type: none"> • Robert (Bob) Turnau provided an updated on the following topics: <ul style="list-style-type: none"> ○ FY18 YTD Financials ○ HTS Report 	<ul style="list-style-type: none"> • Bob reviewed a summary of FY18 year to date financials. • Discussion regarding HTS report. 	

Transition Planning		<ul style="list-style-type: none"> • The Board went into Executive Session at 5:16 pm • The Board came out of Executive Session at 6:00 pm 	
Other		<ul style="list-style-type: none"> • The Board approved the retirement plan. • Dr. Bullock said the Board wanted to make it clear that they are supportive of VITL's current leadership team and of the staff. • Bruce and the Board will continue to have discussions with the staff and the leadership team. • Mike Del Trecco will call in to the first ten minutes of the VITL staff meeting tomorrow (12/13) at 10:00am. 	<ul style="list-style-type: none"> • Heidi will send Mike the meeting information.
Next Meeting		<ul style="list-style-type: none"> • Next VITL Board Meeting: January 23, 2018 - VITL 	
Adjournment	Dr. Bullock adjourned the meeting at 6:06 pm.		

Heidi K. Banks, Executive Assistant
VITL