



Board of Directors Meeting

Meeting Location: VITL, 1 Mill Street, Suite 249, Burlington, VT

January 31, 2017

4:00-6:00 pm

Call-in number: (866)-906-9888; Passcode – 6850751#

Agenda

- I. Consent Agenda Bruce Bullock, MD
 - Approval of Minutes from December 20, 2016 Board Meetings
- II. Financial Update Bob Turnau
- III. President's Report John K. Evans
 - Legislative Plan for 2017 John K. Evans/Christopher Rice, Esq., MMR
 - Strategic Discussion John K. Evans/Bruce Bullock, MD
- IV. Next Meeting:
 - Tuesday, March 21, 2017 4:00-6:00pm – VITL – 1 Mill Street, Burlington
- V. Adjourn Board Bruce Bullock, MD

Vermont Information Technology Leaders, Inc.



Annual Meeting Minutes

Meeting Date: January 31, 2017

Location: VITL, 1 Mill Street, Suite 249, Burlington

Attendees:

- | | | | | |
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| <input type="checkbox"/> Adam Buckley, MD | <input checked="" type="checkbox"/> Bruce Bullock, MD | <input checked="" type="checkbox"/> Richard Slusky (phone) | <input checked="" type="checkbox"/> John K. Evans | <input checked="" type="checkbox"/> Richard Elmore (phone) |
| <input checked="" type="checkbox"/> Jerry Ford (phone) | <input checked="" type="checkbox"/> Don George | <input checked="" type="checkbox"/> Paul Harrington (phone) | <input checked="" type="checkbox"/> Joel Benware | <input checked="" type="checkbox"/> Amy Putnam |
| <input checked="" type="checkbox"/> Todd Moore | <input checked="" type="checkbox"/> Mike Del Trecco (phone) | | | |

Staff and Others: Robert (Bob) Turnau, Heidi Banks & Chris Rice, Esq. from MMR

Topic	Presentation	Discussion and Action	By Whom or When
Meeting convened	Dr. Bruce Bullock convened the meeting at 4:02pm		
Consent Agenda	<ul style="list-style-type: none"> Dr. Bullock called for approval of the December 20, 2016 Board meeting minutes. 	<p>Motion:</p> <ul style="list-style-type: none"> To accept the minutes from the December 20, 2016 Board meeting. 	<p>Motion: Don George; 2nd – Amy Putnam; All Approved</p>
Financial Update	<ul style="list-style-type: none"> Bob Turnau gave a financial update and reviewed the following topics: <ul style="list-style-type: none"> Procurement Policy 	<ul style="list-style-type: none"> Procurement policy <ul style="list-style-type: none"> VITL’s current policy dates from 2010 and should be updated to reflect current compliance requirements. The policy must conform with 45 CFR Part 75—Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards. The policy that is being presented has been reviewed by VITL’s legal counsel, VITL’s auditor and Gallagher Flynn & Company. Bob then briefly reviewed a matrix that showed the possible methods of procurement and the related federal requirements. Discussion regarding an appeals process for competitive procurements and that it would be included in management’s procedures. The suggestion was made that in the future it would be helpful to have, in the board packet, a version that compares changes from the current policy. Discussion regarding who makes the determination whether or not it will be a non-competitive contract and budget variances. 	

	<ul style="list-style-type: none"> ○ Cash ○ Resolution on Cafeteria Plan 	<ul style="list-style-type: none"> • The Financial Statements will be presented to the Board at the March 21st Board meeting for review and approval. • Bob reviewed VITL’s cash position as of January 31, 2017. • Bob presented a resolution for the Board’s approval related to the cafeteria plan. • There are no substantive changes to the plan. The third party administrator is asking for a Board resolution. <p>Motion:</p> <ul style="list-style-type: none"> • To accept the resolution on the cafeteria plan, as presented to the Board. <p>At 4:55pm the Board went into executive session. At 5:10pm the Board came out of executive session.</p>	<p>Motion: Don George; 2nd – Joel Benware; All Approved</p>
<p>President’s Report</p>	<ul style="list-style-type: none"> • John provided an update on the following topics: <ul style="list-style-type: none"> ○ 2016 Annual Report ○ New Administration ○ Legislature ○ All Payer ACO Agreement 	<ul style="list-style-type: none"> • VITL’s 2016 Annual Report was submitted to the Legislature on January 13, 2017. A copy was sent electronically to the Board. • With the change in the administration there are a lot of new people VITL is interacting with at the State: <ul style="list-style-type: none"> ○ Al Gobeille, former chair of the Green Mountain Care Board (GMCB) is now the Secretary of the Agency of Human Services (HHS). ○ Cory Gustafson, formerly of BC/BS of VT, is now the Commissioner of the Department of Vermont Health Access (DVHA). ○ There is also a new program management team within DVHA VITL is interacting with. They are fully engaged on issues and are working to quickly understand the breadth of VITL’s work. They have communicated that they want productive and collaborative relations with VITL. VITL has five months left on our contracts and agreements with DVHA. We will need commitments and decisions soon from DVHA to complete our deliverables. • On Friday, January 27th John gave a VITL Overview to the House Committee on Health Care. • In November the State and HHS entered into the All Payer ACO agreement. 	

	<ul style="list-style-type: none"> ○ Open Board Positions ○ FY17 Accomplishments 	<ul style="list-style-type: none"> • At the request of the GMCB, VITL has been engaged with OneCare Vermont (OCV), the Blueprint for Health (BP) and AHS in developing a whitepaper that lays out the state wide technical architecture for supporting the All Payer ACO model. • VITL is still waiting for the Administration’s appointment of its designee and the Legislature’s appointment of its designee to the Board. • John reviewed a list of highlights of what VITL has accomplished in FY17: <ul style="list-style-type: none"> ○ The University of Vermont Medical Center (UVM MC) is now sending ambulatory continuity of care documents (CCD) to the VHIE. ○ Ready to turn on single sign on (SSO) for UVM MC within Epic to VITLAccess. ○ Provider organizations that will be on-boarding VITLAccess over the next six months: <ul style="list-style-type: none"> ▪ UVM MC ▪ Central Vermont Medical Center (CVMC) ▪ Copley Hospital ▪ Northeastern Vermont Regional Hospital (NVRH) ○ VITL completed a major data quality project with Vermont Care Partners (VCP). ○ Half of the Home Health Agencies in Vermont are sending data to the VHIE and we expect the rest to be sending their data by the end of FY17. ○ We expect to go-live in March, with the ability for Vermont providers to query the Veterans Affairs EHR system through VITLAccess. This will mean VITL would be the first Medicity client in the US to connect to the VA system. <p>At 5:16pm the Board again went into executive session. At 6:07pm the Board came out of executive session.</p>	
Next Meeting		<ul style="list-style-type: none"> • Next VITL Board Meeting: Tuesday, March 21, 2017 – 4:00-6:00pm at VITL – Burlington 	
Adjournment	Dr. Bullock adjourned the meeting at 6:07pm		

Heidi K. Banks, Executive Assistant
VITL