



Board of Directors Meeting
Meeting Location: 1 Mill Street, Suite 249 Burlington, VT 05401
January 22nd, 2019
4:00 – 6:00 pm
Call-in number: (866) 906-9888; Pass code: 6850751#

Agenda

- | | | |
|------|---|-------------------|
| I. | Consent Agenda | Bruce Bullock, MD |
| | a. Approval of Minutes from December 12, 2018 meeting | |
| II. | Chair of the Board Report | Bruce Bullock, MD |
| III. | Interim President's Report | Michael Smith |
| IV. | Annual Report & Review | Michael Smith |
| V. | Discussion of Strategic Plan | Michael Smith |
| VI. | Next Meeting: March 26, 2019 4-6pm at VITL | |
| VII. | Adjourn Board | Bruce Bullock MD |



**Board of Directors Meeting
January 22, 2019**

VITL, 1 Mill Street, Suite 249, Burlington, VT – Granite Conference Room

Attendees:

- | | | | | |
|--|--|---|---|--|
| <input checked="" type="checkbox"/> Jessa Barnard | <input checked="" type="checkbox"/> Joel Benware | <input checked="" type="checkbox"/> Susan Besio | <input checked="" type="checkbox"/> Bruce Bullock, MD | <input checked="" type="checkbox"/> Mike Del Trecco |
| <input checked="" type="checkbox"/> Mary Beth Eldridge | <input type="checkbox"/> Richard Elmore | <input checked="" type="checkbox"/> Thomas Evslin | <input checked="" type="checkbox"/> Leah Fullem | <input checked="" type="checkbox"/> Kelly Lange |
| <input checked="" type="checkbox"/> Todd Moore | <input checked="" type="checkbox"/> Mark Nunlist, MD | <input type="checkbox"/> Amy Putnam | <input checked="" type="checkbox"/> Richard Slusky | <input checked="" type="checkbox"/> Michael K. Smith |

Other:

Staff: Frank Harris, Carolyn Stone, Andrea De La Bruere

Topic	Presentation	Discussion and Action	By Whom or When
Meeting convened	Bruce Bullock, MD convened the meeting at 4:04 pm		
	Bruce Bullock, MD called for approval of the December meeting minutes	<ul style="list-style-type: none"> Motion: To Accept the Minutes from 12/18/18 Meeting 	Motion: Joel Benware; 2 nd Leah Fullem Approved
Chair Report	Bruce Bullock, MD	<ul style="list-style-type: none"> VITL Strategic Plan continues to evolve. Dr. Bullock encourages board members to think about the strategic plan. This will be Todd Moore's last meeting. Dr. Bullock thanked Todd for years of service to the board. Victoria Loner has been asked to join the Board Motion: To have Victoria Loner become a member of the VITL Board 	Motion: Bruce Bullock, MD; 2 nd Joel Benware Approved
Interim President's Report	Michael K. Smith	<ul style="list-style-type: none"> The VITL Board of Directors will meet bi-monthly. Per the bylaws, the Board must meet 6 times in the calendar year. Mike met with DVHA, Blueprint, and OCV to discuss collaboration on purchasing MPI and Terminology software. The MPI will be housed on the VITL platform. Blueprint will take the lead on the Terminology portion of the project. VITL is looking at 2 MPI options that will run with Rhapsody. Implementation will be in October. 	
	Joel Benware: Technology Committee	<ul style="list-style-type: none"> The VITL Technology Committee met on 12/07/2018. The committee voted on the committee charter and work plan. The next Technology Committee meeting (3/1; 10:30 -11:30 am) will focus on security. Cynergistek (who conducts VITL's annual security assessment) will be present to discuss the results of this year's assessment. 	
	Frank Harris: RFI Update	<ul style="list-style-type: none"> VITL is currently examining the current Medicity/HDM platform. There is a feasibility study underway – the study should be completed in January. If deemed feasible, next steps would be an RFP for one or both components – point of care / HDM platform. 	

	Carolyn Stone: Database Cleanup	<ul style="list-style-type: none"> Source of the duplication issue has been identified. There is a 90-day plan in place to correct the problem. Currently examining Medicity' s matching rules and examining gaps in the MPI. Once complete, Medicity will hire a third-party firm to evaluate. VITL may audit the audit as accuracy is essential. 	
	Consent Update	<ul style="list-style-type: none"> VITL and DVHA agree that opt out is the way to proceed. It is expected that an implementation plan will follow the vote at GMCB if the board approves the policy change. 	
	Monthly Dashboards	<ul style="list-style-type: none"> Dashboards will be presented to show VITL's progress to the board on many topics including meaningful use, de-duplication of the MPI, and shared services work. The dashboards will allow board members to see how the organization is doing meeting milestones. 	
	Robert Turnau: Financial Update	<ul style="list-style-type: none"> Robert "Bob" Turnau reviewed the current state of VITL's financials. VITL's current financial standing is sound. 	
Annual Report & Review	Michael Smith	<ul style="list-style-type: none"> VITL is in a very good place. Our relationship with the State of Vermont is strong and the VT Legislature has a positive feeling about our progress. Mike a little disappointed with the number of clinicians using the VHIE and would like to explore ways to entice providers to use the VHIE in new ways. 	
Strategic Plan	Board of Directors	<ul style="list-style-type: none"> Discussion took place by the board about VITL's strategic plan and future direction. How VITL fits into the future of interoperability was a topic of discussion. 	
Adjournment	Bruce Bullock, MD adjourned the meeting at 6:01 pm		

Joshua E. Cheney, Executive Assistant
VITL