



**Board of Directors Meeting**  
**Meeting Location: Conference Call**  
**1 877 309 2073 Access Code: 493-370-541**  
**July 28, 2020**

**Draft Agenda**

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|--------------|--|--------------|---|
| <b>I.</b>    | Approval of Board Minutes  |              | <b>Action Required</b>                            |
|              | <ul style="list-style-type: none"><li>• May 12, 202</li><li>• July 1, 2020</li></ul> |              |   |
| <b>II.</b>   | Board Chair's Report   |              | Leah Fullem                                       |
| <b>III.</b>  | President's Report   | (10 minutes) | Beth Anderson                                     |
| <b>IV.</b>   | Board Training   | (1 hour)     | Anne Cramer                                       |
| <b>V.</b>    | Deidentified Data Discussion   | (15 minutes) | Beth Anderson                                     |
| <b>VI.</b>   | Finance & Audit Committee Update   | (10 minutes) | Susan Besio<br>Robert Turnau                      |
| <b>VII.</b>  | Technology Committee Update  | (15 minutes) | Joel Benware<br>Christopher Shenk<br>Frank Harris |
|              | <ul style="list-style-type: none"><li>• ONC/CMS Interoperability Rules</li></ul>     |              |   |
| <b>VIII.</b> | Adjourn  |              |   |

**Next Meeting**  
**September 22, 2020**  
**3-6 pm**

**Our Mission:** VITL's mission for the Vermont Health Information Exchange (VHIE) is focused on data, particularly strategies to ensure that accurate and secure data is delivered in the most efficient, effective and useful manner. This means delivering data not only to providers at the point of care, but also to health care organizations, payers and others engaged in reforming the delivery of health care in our state. VITL's technological and entrepreneurial skills will be fully utilized to create the value-added products and services that improve quality and reduce the cost of health care in Vermont.



**Board of Directors Meeting  
July 28, 2020  
G2M Virtual Conference**

X	Leah Fullem	X	Kelly Lange	X	Jeff Tieman	X	Jessa Barnard	A	Joel Benware
X	Mark Nunlist	X	Mary Beth Eldredge	X	Noman Ward	A	Rich Elmore	X	Susan Besio
X	Tim Kenney	X	Tom Evslin						

**Staff:** Beth Anderson, Bob Turnau, Christopher Shenk, Carolyn Stone, Frank Harris, Joshua Cheney

**Guests:** Anne Cramer

Topic	Presentation	Discussion and Action	By Whom or When
Meeting convened	Leah Fullem convened the meeting at <b>4:02</b> pm		
	Leah Fullem called for approval of the <b>05/12/20 &amp; 7/01/20</b> meeting minutes	<ul style="list-style-type: none"> <li>• <b>Motion:</b> To Approve the Minutes as Presented</li> </ul>	<b>Motion:</b> Susan Besio <b>2<sup>nd</sup>:</b> Norman Ward <b>Abstain:</b> Tim Kenney Jeff Tieman <b>Approved</b>
Chair Report	Leah Fullem	<ul style="list-style-type: none"> <li>• Board treasurer recruitment: There is a strong candidate for the position that Leah and the Executive Committee would like to bring on in early September.</li> <li>• The Annual Meeting is September 22. The agenda for the meeting is still in the planning phase. We will likely have some speakers, and Beth will be leading a strategic planning discussion. Please share any ideas or suggestions for topics.</li> <li>• Executive Committee: The Executive Committee will meet two weeks before the board meeting to set the agenda and perform other work.</li> <li>• VITL CEO evaluation will take place in mid-December.</li> <li>• All standing committees need to develop a charter.</li> </ul>	
President's Report	Beth Anderson	<ul style="list-style-type: none"> <li>• Maurine Gilbert is VITL's new Director of Client Engagement.</li> <li>• Project Update: Projects are primarily on track except for interfaces. MedicaSoft is strong, completing sprint 5 of 16. Work is on target with the State of Vermont and OneCare Vermont.</li> <li>• Work on the CY21 contact has begun. Beth will send updates as that work develops.</li> </ul>	

Nonprofit Board Governance Law & Responsibilities	Anne Cooper	<ul style="list-style-type: none"> <li>• This session was recorded. Please contact Joshua Cheney for a link to the session.</li> </ul>	
De-Identified Data	Leah Fullem Beth Anderson	<ul style="list-style-type: none"> <li>• An addendum was approved by the Green Mountain Care Board on February 5th dealing with de-identified patient information being used in research.</li> <li>• The board will review the policy again in January 2021 and evaluate if the policy needs to be reviewed quarterly or annually. A board vote is needed to the board may consider a vote to change the frequency of review.</li> </ul>	
Finance & Audit Committee	Susan Besio Bob Turnau	<p>Susan Besio:</p> <ul style="list-style-type: none"> <li>• The audit committee met on July 20, 2020.</li> <li>• Auditors Amy Woods and Steve Austin gave the committee an overview of the audit timeline and activities.</li> <li>• There is a signed letter of agreement and the audit is scheduled to begin on August 24th. All work will be done remotely.</li> <li>• Bob Turnau is drafting a preliminary charter for the committee to review.</li> <li>• The audit committee and finance committee should not be made up of the same participants.</li> <li>• The audit committee findings will be reported at the November meeting.</li> </ul> <p>Bob Turnau</p> <ul style="list-style-type: none"> <li>• Review: Revenue, Expenses, and Balance Sheet.</li> <li>• VITL is implementing a new accounting system that will be live in October.</li> </ul>	
Technology Committee	Joel Benware Christopher Shenk	<ul style="list-style-type: none"> <li>• The committee is now meeting every other month.</li> <li>• Reviewing the Technology Committee Charter.</li> <li>• The committee last met on July 10th and discussed technical aspects of MedicaSoft, the data governance initiative, as well as current projects.</li> <li>• Discussion: Membership on the Technology Committee</li> <li>• Discussion: Technology Committee reporting to the board on important decisions made by the HIE steering committee.</li> </ul>	
ONC / CMS Interoperability Rules: VITL Considerations	Frank Harris	<ul style="list-style-type: none"> <li>• Two important new interoperability rules have been established: <ul style="list-style-type: none"> <li>○ The CMS Rule</li> <li>○ The ONC Rule</li> </ul> </li> </ul>	

		<ul style="list-style-type: none"> <li>○ Note: The CMS rule draws on the technical standards set in the ONC Rule</li> <li>● The ONC rule has a provision that directly applies to HIEs <ul style="list-style-type: none"> <li>○ Prohibits “Information Blocking”: any practice that is likely to interfere with, prevent, or materially discourage access, exchange, or use of electronic health information (EHI)</li> </ul> </li> <li>● Information Blocking begins 2/1/2021</li> <li>● MedicaSoft platform implementation will provide necessary functionality to ensure VITL compliance.</li> <li>● Health IT developers must support FHIR R4 (and other standards) by 5/1/22</li> <li>● CMS Rule does not apply to VITL – most requirements apply to CMS funded payers.</li> <li>● An electronic Notification Standard applies to hospitals.</li> <li>● Discussion: Notification</li> <li>● Burden to Providers &amp; VITL’s Role in Easing the Burden</li> </ul>	
Adjournment	Leah Fullem adjourned the meeting at 5:54 pm		

Joshua E. Cheney, Executive Assistant  
VITL