Board of Directors Meeting
Meeting Location: VITL Office / Conference Call
1 877 309 2073 Access Code: 493-370-541
March 24, 20202

<u>Agenda</u>

I.	Consent Agenda		Bruce Bullock, MD
	• Approve **January** Board Minutes		**Action Required**
II.	Board Chair's Report		Bruce Bullock, MD
III.	President's Report		Beth Anderson
	• Project Matrix Update		
IV.	Finance – Budget Timeline		Robert Turnau
V.	Collaborative Services Phase One Update		Carolyn Stone
VI.	Selection of and Contract with Vendor for Future Data Platform		VITL Leadership
	• Vote on Contract for Future Platform Vendor		**Action Required**
	• Extension of the Medicity Contract		
VII.	Adjourn		

Next Meeting
May 26, 2020
4-6 pm

Our Mission: VITL's mission for the Vermont Health Information Exchange (VHIE) is focused on data, particularly strategies to ensure that accurate and secure data is delivered in the most efficient, effective and useful manner. This means delivering data not only to providers at the point of care, but also to health care organizations, payers and others engaged in reforming the delivery of health care in our state. VITL's technological and entrepreneurial skills will be fully utilized to create the value-added products and services that improve quality and reduce the cost of health care in Vermont.

Board Meeting Minutes
March 24, 2020
Conference Call

☒ **Bruce Bullock** ☐ **Jessa Barnard** ☒ **Joel Benware** ☒ **Kelly Lange** ☒ **Leah Fullem** ☒ **Mark Nunlist**
☐ **Mary Beth Eldredge** ☒ **Norman Ward** ☒ **Richard Elmore** ☒ **Susan Besio** ☒ **Tom Evslin** ☒ **Beth Anderson**

VITL Staff: Carolyn Stone, Christopher Shenk, Frank Harris, Robert Turnau

Topic	Presentation	Discussion and Action	By Whom or When
Meeting Convened	Dr. Bruce Bullock convened the meeting at 4:04 pm		
Consent Agenda	Bruce Bullock	**Motion**: To accept the minutes as presented from the January 28, 2020 meeting.	**Motion** Leah Fullem **2nd** Tom Evslin **Approved**
Board Chair's Report	Bruce Bullock	Dr. Bullock chose to forgo the chair's report to allow more time for the future platform discussion	
President's Report	Beth Anderson	• VITL staff are working from home due to COVID-19 • VITL team is working to identify ways the VHIE data can be useful in the response to the pandemic. • Consent Policy change was successful. VITL's Technical Support and Technology Team handled inquires efficiently. • Beth doesn't expect any new legislation to impact VITL this year as a result of the shortened session. Need to keep the HIT fund in the front of our minds for next year's session. • Andrea De La Bruere (Director of Client Services) has left VITL to pursue other opportunities. The VITL Leadership team are meeting, reviewing the job current job description and developing a timeline for hiring a new person. • VITL dealt with a service outage brought about by an upgrade made by Medicity. The team is working with Medicity to ensure the problem does not happen again. • FY21 budget planning is underway. Bob will elaborate in the Financial Update • Beth referenced the VITL Project Overview sheet. All projects are on track. Team is assessing potential budgetary/project impacts resulting from the pandemic.	
Financial Update	Robert Turnau	• FY21 Budget Schedule: ○ May 5th – Review of FY21 Budget with VITL Finance Committee ○ May 12th- Review of FY21 Budget with VITL Board ○ May 18th- FY21 Budget documents to the Green Mountain Care Board ○ May 27th – FY 21 Budget presentation slide deck to MCB ○ June 3rd – FY21 Budget presentation to the Green Mountain Care Board	

		o June 17th – Tentative Green Mountain Care Board vote • Bob reviewed the narrative financial Statement for January 2020 including revenue, expenses and balance sheet.	
Collaborative Services: Phase One Update	Carolyn Stone	• Universal MPI (Master Patient Index) o Working with Verato UMPI. Initial testing began in November, with smoke testing starting December 2019. The MPI went live to stakeholder in January 2020. Working with Medicity to go live in VITLAccess. • Terminology Services o Term Atlas is the solution being used. Testing is underway with a go-live target of spring 2020. • Interfacing o Rhapsody. Currently testing functionality and DR underway. Targeting an April go live. • Preliminary MPI match rates for the first half of January increased over 25% • VITL will continue to monitor and provide updates in the future as the tool matures	
Future Data Platform: Vendor Selection and Contracting	VITL Leadership	Richard Elmore recused himself from the presentation & ensuing vote VITL Leadership presented on the following: o Confidentiality o Project overview o Vendor selection committee o Selection Process o Name of potential new vendor & overview of the company o Recommended contact scope o Pros and cons of proposed partnership o Risk mitigation strategies o Contract summary, cost comparisons, revenue estimates o Future extension of current contract **Motion**: To approve a contract with the selected vendor according to the terms and conditions laid out on slide 3 of the presentation provided.	**Motion** Joel Benware **2nd** Mark Nunlist **Abstain** Tom Evslin **Approved**
		Board Discussion: COVID-19 o Support the research community o What can we learn from this pandemic and what can we provide in the future? o Opportunity to train medical professions on VITLAccess o Be open to opportunities and be realistic about what we can provide	
Adjournment	Dr. Bullock adjourned the meeting at 5:45 pm		

Joshua Cheney, Executive Assistant
VITL