



Board of Directors Meeting
Meeting Location: VITL, 1 Mill Street, Suite 249, Burlington, VT
May 22, 2018
4:00-6:00pm
Call-in number: (866)-906-9888; Passcode – 6850751#

Agenda

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| I. | Consent Agenda | Bruce Bullock MD |
| | a) Approval of Minutes from April 19, 2018 Board meeting | |
| II. | Interim President's Report | Michael Smith |
| III. | Financial Update | Bob Turnau |
| | • Financials | |
| | • GMCB Presentation | |
| | • 990 | |
| IV. | VITL Board Composition & Direction | Bruce Bullock MD |
| V. | Next Meeting | |
| VI. | Adjourn Board | Bruce Bullock MD |

Vermont Information Technology Leaders, Inc.



Board Meeting Notes

Meeting Date: May 22, 2018

Location: VITL – 1 Mill Street, Suite 249, Burlington – Stratton Conference Room

Attendees:

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| <input type="checkbox"/> Adam Buckley, MD | <input checked="" type="checkbox"/> Bruce Bullock, MD | <input checked="" type="checkbox"/> Richard Slusky | <input checked="" type="checkbox"/> Michael K. Smith | <input checked="" type="checkbox"/> Richard Elmore |
| <input checked="" type="checkbox"/> Don George | <input checked="" type="checkbox"/> Joel Benware | <input checked="" type="checkbox"/> Amy Putnam (phone) | <input checked="" type="checkbox"/> Todd Moore | <input checked="" type="checkbox"/> Mark Nunlist, MD |
| <input checked="" type="checkbox"/> Mike Del Trecco | <input type="checkbox"/> Rep. Lori Houghton | <input checked="" type="checkbox"/> Jessa Barnard | | |

Other: Liz Miller, Dunkiel, Saunders, Elliott, Raubvogel & Hand

Staff: Kristina Choquette, Robert (Bob) Turnau and Heidi Banks

Topic	Presentation	Discussion and Action	By Whom or When
Meeting convened	Dr. Bruce Bullock convened the meeting at 4: 07pm.		
Consent Agenda	<ul style="list-style-type: none"> Bruce called for approval of the minutes from the April 19 & 26, 2018 Board meetings. 	<p>Motion:</p> <ul style="list-style-type: none"> To accept the minutes from the April 19 and 26, 2018 Board meetings. 	<ul style="list-style-type: none"> Motion: Don George; 2nd – Mike Del Trecco; All Approved
Interim President’s Report	<ul style="list-style-type: none"> Mike Smith provided an update on the following topics: <ul style="list-style-type: none"> Legislature Re-evaluation by HTS Work Plan submission FY18 contract extension GMCB presentation 	<ul style="list-style-type: none"> H.901, with the amendments requested by VITL, was pass in both the House and Senate. It is awaiting the Governor’s signature. Capital Health Associates has been engaged by DVHA to create a contingency plan incase VITL doesn’t meet the milestones set forth in the Work Plan. Mike is confident VITL will meet the milestone. On May 10th VITL, DVHA and HTS met to kick off the reevaluation process. On May 24th VITL leadership and HTS are scheduled to meet. The Work Plan was submitted to both the Legislature and the Green Mountain Care Board (GMCB) on May 1st. VITL is close to having completed negotiations for the FY18 six-month contract extensions with DVHA. Having both contracts signed by June 30th seems feasible. VITL presented the FY19 budget to the GMCB on May 9th. The 	

	<ul style="list-style-type: none"> ○ FY17 legacy issue ○ Medicity ○ HIE Steering Committee ○ Future meetings 	<p>GMCB staff recommended approving the budget. They also suggested VITL and DVHA should check back with the GMCB in November on the progress of VITL’s CY19 contracting process. The GMCB is scheduled to vote on the budget at their May 30th meeting.</p> <ul style="list-style-type: none"> ● Mike thanked Bob for all his work leading up to and including the presentation. ● Update on the status of the close out of FY17. ● Update on the sale of Medicity. ● Lantana Consulting Group has been engaged by DVHA to complete the HIE Plan. At the June 6th HIE Steering Committee meeting, Lantana will facilitate goal planning based upon the user stories that have been compiled. ● At future meeting Mike will have an update for the Board on various products and services offered by VITL and a dashboard that will be meaningful to the Board to track VITL’s progress. 	
Financial Update	<ul style="list-style-type: none"> ● Robert (Bob) Turnau provided an updated on the following topics: <ul style="list-style-type: none"> ○ FY18 Year to Date Financials ○ GMCB presentation ○ Status on other financial projects 	<ul style="list-style-type: none"> ● Bob presented a summary of the FY18 Year to Date Financials which were not reviewed by the Finance Committee. However, Bob and Mike Del Trecco reviewed the materials, in depth, prior to this meeting. ● VITL provided extensive supporting data prior to presentation on May 9th. ● VITL coordinated with GMCB staff and built relationships. ● VITL collaborated with DVHA to ensure a consistent message that was: <ul style="list-style-type: none"> ○ Focused on core activities and addressing HTS recommendations. ○ Lean, cost effective budget which positions VITL to be successful. ● Received and answered numerous GMCB questions prior to meeting. ● GMCB staff recommended approval of the budget. ● Expectation that the GMCB will vote to approve the budget on May 30th. ● The GMCB asked for an update in November regarding the outcome of negotiations for the contracts to begin in January 1, 2019. ● Currently preparing VITL’s response to data requests from Capital Health Associates for the state mandated contingency report. ● Submitted the 990, however, expect that it will need to be revised. ● Negotiated schedule and price with KPMG for operational audit. 	

<p>VITL Board Composition & Direction</p>	<ul style="list-style-type: none"> Liz Miller facilitated discussion on this topic. 	<ul style="list-style-type: none"> Bruce introduced Liz Miller and laid the foundation for the work that needs to be done regarding Board composition. Reviewed Liz’s proposed scope of work. Discussion included: <ul style="list-style-type: none"> Having a balance between end uses and big picture visionaries. What is a user? The important of Committee vibrancy. The need to simultaneously set the tone for 2020 and 2021. Aligning with expectations set forth in the Work Plan. Need to keep continuity of the Board in mind as it is being reconstituted. Long term strategic vision. The need for the Board to be educated on what VITL is doing. The need for standing Committees to give regular reports at Board meetings. CommonWell and other networks. The need for use cases around BlueCross BlueShield of Vermont, OneCare Vermont, the hospitals and the State of Vermont. <p>Motion:</p> <ul style="list-style-type: none"> To approve the proposal from Liz Miller as presented. <ul style="list-style-type: none"> The decision was made to reconstitute the Technology Committee. 	<ul style="list-style-type: none"> Motion: Mark Nunlist, MD; 2nd – Joel Benware; All Approved
<p>Next Meeting</p>		<ul style="list-style-type: none"> Heidi to schedule a 90-minute Board call in June. That meeting will include: 30 minutes education session, 30 minutes dashboards and 30 minutes VITL Board composition and direction. 	<ul style="list-style-type: none"> Heidi Banks
<p>Adjournment</p>	<p>Dr. Bullock adjourned the meeting at 6:03 pm.</p>		

Heidi K. Banks, Executive Assistant
VITL