



Board of Directors Meeting

Meeting Location: Conference Call Only

September 28, 2017

11:00-12:00 pm

Call-in number: (866)-906-9888; Passcode – 6850751#

Agenda

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| I. | Consent Agenda <ul style="list-style-type: none">• Approval of Minutes from July 11, 2017 Board Meetings | Bruce Bullock, MD |
| II. | Governance <ul style="list-style-type: none">• Election of Directors for a 2 Year Term• Election of Officers for a 1 Year Term• Other | Bruce Bullock, MD |
| III. | Presidents Update | John K. Evans |
| IV. | Next Meeting: VITL Board Retreat <ul style="list-style-type: none">• October 11, 2017 – 8:00-5:00pm - UVM Alumni House - 411 Main St, Burlington, VT 05401 | |
| V. | Adjourn Board | Bruce Bullock, MD |

Vermont Information Technology Leaders, Inc.



Annual Meeting Minutes

Meeting Date: September 28, 2017

Location: Conference Call

Attendees:

- Adam Buckley, MD (phone) Bruce Bullock, MD (phone) Richard Slusky (phone) John K. Evans Richard Elmore (phone)
- Jerry Ford Don George Joel Benware (phone) Amy Putnam (phone) Todd Moore
- Mike Del Trecco (phone) Rep. Lori Houghton (phone)

Staff: Heidi Banks

Topic	Presentation	Discussion and Action	By Whom or When
Meeting convened	Dr. Bruce Bullock convened the meeting at 11:03am.		
Governance	<ul style="list-style-type: none"> • Election of Directors to the VITL Board for the two-year term of September 2017 to September 2018. 	<ul style="list-style-type: none"> • Open Positions on the Board: <ul style="list-style-type: none"> ○ Paul Harrington is retiring and has resigned from the VITL Board. He has served on the Board representing Vermont Physicians since July 2005. Additionally, he has served as Chair of the Finance Committee and Board Chair. His term ended September 2017 at this meeting. <ul style="list-style-type: none"> ▪ Executive Committee functioning as the Nominating Committee is still working to fill this position. ○ Governor's appointee is still open. <ul style="list-style-type: none"> ▪ This position has been open since Robin Lunge stepped down last year. ▪ John suggested requesting Mary Kate Mohlan, who is the Director of Health Care Reform fill this position. Lori Houghton agreed that this would be a good choice. • Election of the following Directors for the two-year term of September 2017 to September 2019: <ul style="list-style-type: none"> ○ Joel Benware ○ Richard Elmore ○ Jerry Ford ○ Amy Putnam <p>Motion:</p> <ul style="list-style-type: none"> • Nominate Joel Benware to a two-year term to the VITL Board from September 2017 to September 2019. 	<ul style="list-style-type: none"> • Dr. Bullock to contact Secretary Gobeille with this suggestion. • Motion: Richard Slusky; 2nd – Adam Buckley. Abstained – Joel Benware;

	<ul style="list-style-type: none"> Election of officers to the VITL Board for the one-year term of September 2017 to September 2018. 	<p>Motion:</p> <ul style="list-style-type: none"> Nominate Richard Elmore to a two-year term to the VITL Board from September 2017 to September 2019. <p>Motion:</p> <ul style="list-style-type: none"> Nominate Jerry Ford to a two-year term to the VITL Board from September 2017 to September 2019. <p>Motion:</p> <ul style="list-style-type: none"> Nominate Amy Putnam to a two-year term to the VITL Board from September 2017 to September 2019. <ul style="list-style-type: none"> Dr. Bullock reviewed the list of nominated officers for the one-year term of September 2017 to September 2018. <ul style="list-style-type: none"> Chair – Bruce Bullock, MD Vice Chair – Vacant Treasurer – Mike Del Trecco Secretary – Vacant President – John K. Evans There are currently two open officer positions. Dr. Bullock asked anyone interested in filling a position to please contact him and John. Open officer positions will be revisited at the October 11th VITL Board Retreat. <p>Motion:</p> <ul style="list-style-type: none"> Nominate of Bruce Bullock, MD to a one-year term as Chair of the VITL Board from September 2017 to September 2018. <p>Motion:</p> <ul style="list-style-type: none"> Nominate of Mike Del Trecco to a one-year term as Treasurer of the VITL Board from September 2017 to September 2018. <p>Motion:</p> <ul style="list-style-type: none"> Nominate of John K. Evans to a one-year term as President of the VITL Board from September 2017 to September 2018. 	<p>Approved</p> <ul style="list-style-type: none"> Motion: Richard Slusky; 2nd – Adam Buckley; Abstained – Richard Elmore; Approved Motion: Richard Slusky; 2nd – Adam Buckley; Abstained – Jerry Ford; Approved Motion: Richard Slusky; 2nd – Adam Buckley; Abstained – Amy Putnam; Approved <ul style="list-style-type: none"> Motion: Richard Slusky; 2nd – Adam Buckley; Abstained – Bruce Bullock; Approved Motion: Richard Slusky; 2nd – Adam Buckley; Abstained – Mike Del Trecco; Approved Motion: Richard Slusky; 2nd – Adam Buckley; All Approved
President's Report	<ul style="list-style-type: none"> John provided an update on the following topics: <ul style="list-style-type: none"> State Evaluation 	<ul style="list-style-type: none"> John gave the Board a brief update on the evaluation that the State has 	

	<ul style="list-style-type: none"> ○ FY17 Audit ○ VITL Board 	<p>contracted with HealthTech Solutions of the HIT Fund, the HIT Plan and VITL</p> <ul style="list-style-type: none"> • VITL has the State’s commitment to receive a draft copy of the report. • The final report is due to the State by November 1st. • The State needs to send the Legislature the report by November 15th. • JMM & Associates is conducting VITL’s FY17 audit. The field work has been completed. We expect to receive a draft copy of their report by the end of next week. • The VITL Board Retreat is scheduled to take place on October 11th from 8:00-5:00pm at UVM Alumni House. • VITL has hired Strategies for Tomorrow to assist with the Retreat. Cam Brown is one of the top HIE consultants in the US. A lot of work is going into preparing for the Retreat. • This year’s Retreat is critical. • Retreat materials will be sent out next week so everyone has time to review in advance of the meeting. 	
Next Meeting		<ul style="list-style-type: none"> • Next VITL Board Meeting: October 11 from 8-5pm at the UVM Alumni House. This will be the VITL Board Retreat. 	
Adjournment	Dr. Bullock adjourned the meeting at 11:28am.		

Heidi K. Banks, Executive Assistant
VITL