



**Board of Directors Meeting
May 25, 2021**

Draft Agenda

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| 1. Vote on March Board Meeting Minutes | 3 Minutes | Action Required |
| 2. Board Vice Chair Report | 15 Minutes | Kelly Lange |
| 3. VITL Board Officer and Member Vote | 10 Minutes | Kelly Lange |
| • Board Secretary: Jeff Tieman | | Action Required |
| • New Board Member: Shawn Burroughs | | Action Required |
| 4. President's Report | 15 Minutes | Beth Anderson |
| 5. Finance Committee | 30 Minutes | Debra Royce, Bob Turnau |
| • FY22 Budget | | Action Required |
| • March YTD Financials | | |
| 6. MedicaSoft Update | 10 Minutes | Carolyn Stone |
| 7. Security Assessment Update | 10 Minutes | Jonathan Knapp |

Our Mission: VITL's mission for the Vermont Health Information Exchange (VHIE) is focused on data, particularly strategies to ensure that accurate and secure data is delivered in the most efficient, effective and useful manner. This means delivering data not only to providers at the point of care, but also to health care organizations, payers and others engaged in reforming the delivery of health care in our state. VITL's technological and entrepreneurial skills will be fully utilized to create the value-added products and services that improve quality and reduce the cost of health care in Vermont.



Board of Director Meeting
 Teams Video Conference
 May 25, 2021

Board Members Present:

✓	Barnard, Jessa	✓	Evslin, Tom	✓	Royce, Debra
X	Besio, Susan	X	Fullem, Leah	✓	Tieman, Jeff
✓	Eldredge, Mary Beth	✓	Kenney, Tim	✓	Ward, Norman
✓	Elmore, Richard	✓	Lange, Kelly	✓	Anderson, Beth

Staff Present:

Bob Turnau, Carolyn Stone, Frank Harris, Maurine Gilbert, Jonathan Knapp

Topic	Presenter	Discussion / Motion	Action
Meeting Convened		Kelly Lang convened the meeting at 3:00 pm	
March Meeting Minutes		Motion: Approve the March meeting minutes as presented with the correction that meeting ended at 5:12 pm.	Moved: Tom Evslin 2 nd : Norm Ward Abstain: Mary Beth Eldredge Approved
Vice Chair's Report	Kelly Lange	Executive committee is reaching out to potential board members. Please let Leah or the Executive committee know if would like to recommend someone as a perspective board member.	
Board Office & New Member Vote	Kelly Lange	Motion: Nominate Jeff Tieman to serve as Secretary of the VITL Board of Directors. Motion: Nominate Shawn Burroughs to serve as a member of the VITL Board of Directors.	Moved: Mary Beth Eldredge 2 nd : Norm Ward Abstain: Jeff Tieman Approved Motion: Jessa Barnard Second: Mary Beth Eldredge Approved

President's Update	Beth Anderson	<p>Beth shared the following updates with the board to provide a foundation for the budget presentation:</p> <p>The Agency of Human Services (AHS) would like to expand claims scope for CY21. This would include a review of the contract to re-prioritize work some of our contracted work, and reallocation of funds to cover the new work. The expanded scope would include private payer claims and linking of claims and clinical records.</p> <p>The projected CY22 Contract is for \$8,201, 700. Beth discussed the CY22 M&O increase and discussed the anticipated projects for CY22. . She reminded the board that the numbers reflect what DVHA will submit as a request to CMS, not the final scope. Final negotiations will occur toward the end of the calendar year, as usual.</p> <p>Beth also discussed the changes in CMS funding available with the sunset of HITECH in September and a transition to new allocation models that are still in flux. Currently, the allocation is based on % providers participating in Medicaid, about 96%. The new model is being negotiated with CMS and DVHA, but the allocation is expected to be based on (at minimum) the % of population receiving benefits, about 32%. DVHA has submitted their initial proposal and we expect to know more in the coming months.</p> <p>Strategic Planning: The work done on the plan will be presented to the board at the July meeting.</p> <p>VITL continues to work with Brilljent on business model and revenue planning. Customer interviews will begin this week. An update on this work will be included at the next board meeting.</p>	
FY22 Budget Review	Debra Royce Bob Turnau	<p>Bob presented the proposed FY22 budget to the board. He shared with the board that the anticipated total of the budget is based on conversation with DVHA as well as some potential revenue impacts. Bob discussed the expenses in the budget in detail including salaries and benefits, consulting, data security, network costs, platform costs, and contingency planning.</p> <p>Motion: To approve the FY22 Budget as presented and approve the submission of the budget to the Green Mountain Care Board.</p>	<p>Moved: Debra Royce 2nd: Jeff Tieman Approved</p>
MedicaSoft Update	Carolyn Stone	<p>Carolyn provided an overall update on the project and reviewed some project accomplishments and next steps. Some of the remaining CY21 deliverables have changed as a result of the expansion of the claims scope.</p>	

		<p>VITL continues to work with the HIEs from Delaware and Oklahoma (both MedicaSoft customers) to share information, collaborate on projects, and to share roadmaps to identify opportunities. Current discussions with the group focus on provider portal user requirements, information blocking plans, and data model and reporting capabilities.</p> <p>VITL is included as a co-investigator on a 2-year ONC Leading Edge Acceleration Project (LEAP) grant opportunity in conjunction with the Rhode Island Quality Institute (RIQI) and HealthInfoNet in Maine.</p>	
Security Assessment	Jonathan Knapp	<p>Overview: Each year VITL undergoes an annual security assessment with the help of CynergisTek. The assessment utilizes both the NIST Cybersecurity Framework and HIPAA to inform the scope. Jonathan Knapp presented an overview of the draft assessment report.</p> <p>Scoring: Jonathan explained how scores are tabulated and shared with the group that VITL scored 91% for 2021 for ISPA CSF score up from 74% last year. VITL scored 98% conformance on the ISPA-HIPAA assessment.</p> <p>VITL's overall score was 72% compliance conformance up from 38% conformance the previous year.</p> <p>Discussion: Recovery Capability Discussion: Tabletop exercises and recovery will be a focus for new IT Director</p>	
		Kelly Lange adjourned the meeting at 4:17 pm (Meeting time one hour seventeen minutes)	

Joshua Cheney
Executive Assistant
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