



**Board of Directors Meeting  
August 28, 2021**

**Draft Agenda**

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|---------------------------|------------|-------------------------------|
| 1. Board Chair's Report   | 10 Minutes | Leah Fullem                   |
| 2. Strategic Directions   | 20 Minutes | Cortney Cahill, Beth Anderson |
| A. Presentation:          |            |                               |
| i. Mission & Vision       |            |                               |
| ii. Values                |            |                               |
| iii. Strategic Directions |            |                               |
| B. Discussion             | 60 Minutes | Board of Directors            |
| C. Vote                   |            | Board of Directors            |

**Our Mission:** VITL's mission for the Vermont Health Information Exchange (VHIE) is focused on data, particularly strategies to ensure that accurate and secure data is delivered in the most efficient, effective and useful manner. This means delivering data not only to providers at the point of care, but also to health care organizations, payers and others engaged in reforming the delivery of health care in our state. VITL's technological and entrepreneurial skills will be fully utilized to create the value-added products and services that improve quality and reduce the cost of health care in Vermont.



**Board of Directors  
Strategic Planning Update Meeting  
Teams Video Conference  
August 28, 2021**

Board Members Present:

X	Barnard, Jessa	X	Elmore, Richard	X	Lange, Kelly	X	Beth Anderson
X	Besio, Susan	X	Evslin, Tom	X	Royce, Debra		
X	Burroughs, Shawn	X	Fullem, Leah	X	Tieman, Jeff		
X	Eldredge, Mary Beth	X	Kenney, Tim	X	Ward, Norman		

Staff Present: Carolyn Stone, Frank Harris, Maurine Gilbert, Robert Turnau, Sue Fritz  
 Guests Present: Cortney Cahill

Topic	Presenter	Discussion and Action	By Whom or When
Meeting convened		Leah Fullem convened the meeting at 11:02 am	
1. Introductions	Beth Anderson Leah Fullem	Leah introduced Shawn Burroughs, new member of the Board of Directors Beth introduced Sue Fritz, VITL's new Director of Technology.	
2. Board Chair's Report	Leah Fullem	Tabled until after the presentation of the Strategic Plan	
3. Strategic Directions	Cortney Cahill Beth Anderson	<p><b><u>Timeline</u></b> Cortney Cahill reviewed the timeline of creating the strategic plan beginning in Fall 2020.</p> <p><b><u>Mission &amp; Vision</u></b> Beth Anderson reviewed the proposed Mission and Vision statements with the board.</p> <p><b><u>Strategic Plan:</u></b> VITL Leadership reviewed the five strategic directions and the core indicators associated with each. Beth discussed the Privacy &amp; Security Commitment and noted that it is a foundational commitment and not a goal in the strategic plan.</p> <ul style="list-style-type: none"> <li>• Board members provided feedback on the proposed plan for leadership's consideration.</li> </ul>	

		<p><b><u>Values:</u></b> Beth shared a set of values with the Board. The values were developed by VITL staff. VITL staff and leadership met with Cortney to discuss foundations for values, and then a subcommittee used that work to develop a set of four values and shared those values with the Board.</p> <p><b><u>Mission &amp; Vision Agreement:</u></b> Cortney led the board in discussion of how board members felt these two items work together and ways to bring them into closer alignment.</p> <p>Motion: The board endorses the mission and vision statements as presented.</p> <p><b><u>Application:</u></b> Discussion on how the plan will be implemented and that formal updates will be provided to the Board twice a year (likely January &amp; July).</p> <p>Next Steps: Leadership will consider the feedback provided and present a final version of the strategic plan to the Board.</p>	<p><b>Motion: Tom Evslin 2<sup>nd</sup>: Debra Royce</b></p>
4. Board Chair's Report	Leah Fullem	<p>Kelly Lange has stepped down as vice-chair since she began working at UVM. Jeff Tieman has agreed to be considered for vice-chair.</p> <p>Jessa Barnard, Mary Beth Eldredge and Rich Elmore are up for reelection. If you are interested in a board office, please reach out to Leah. Elections for officers, as well as term extensions, will occur at the September meeting.</p> <p>The next meeting will be held on September 28<sup>th</sup> at 3 pm. The meeting will be held via Teams and not in person, as had originally been hoped. Katie Hawley will join the meeting this year and will lead a discussion about approaches to board development and opportunities for the board to best support the new strategic plan.</p>	
Adjournment		Leah Fullem adjourned the meeting at 12:50 pm	

Joshua E. Cheney, Executive Assistant  
Vermont Information Technology Leaders, Inc.