



**Board of Directors Annual Meeting
Teams Conference Call
September 28, 2021
3:00-5:00 pm**

Draft Agenda

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|----------------------------|------------|-----------------|
| 1. Chair Welcome & Updates | 15 Minutes | Leah Fullem |
| a. Minutes (May & August) | | Action Required |
| b. Renewal of Terms | | Action Required |
| c. Election of Officers | | Action Required |
| 2. Strategic Planning | 10 Minutes | Action Required |
| 3. Board Development | 90 Minutes | Katie Hawley |

**Next Meeting
November 23, 2020
3-5 pm**

Our Mission: VITL's mission for the Vermont Health Information Exchange (VHIE) is focused on data, particularly strategies to ensure that accurate and secure data is delivered in the most efficient, effective and useful manner. This means delivering data not only to providers at the point of care, but also to health care organizations, payers and others engaged in reforming the delivery of health care in our state. VITL's technological and entrepreneurial skills will be fully utilized to create the value-added products and services that improve quality and reduce the cost of health care in Vermont.



**Board of Directors
Annual Meeting & Board Retreat
Teams Video Conference
September 28, 2021**

Board Members Present:

X	Barnard, Jessa	X	Elmore, Richard	X	Lange, Kelly	X	Beth Anderson
X	Besio, Susan	X	Evslin, Tom	X	Royce, Debra		
X	Burroughs, Shawn	X	Fullem, Leah	X	Tieman, Jeff		
X	Eldredge, Mary Beth	X	Kenney, Tim	-	Ward, Norman		

Staff Present: No staff present
Guests Present: Katie Hawley

Topic	Presenter	Discussion and Action	By Whom or When
Meeting convened		Leah Fullem convened the meeting at 3:02 pm	
1. Chair Welcome	Leah Fullem	Leah Fullem welcomed the board and guest Katie Hawley to the meeting and reviewed the agenda.	
2. Board Meeting Minutes	Leah Fullem	Motion: To approve the May and August meeting minutes as presented.	Motion: Mary Beth Eldredge Second: Kelly Lange Approved
3. Nomination & Election of Board Members	Leah Fullem	Motion: Elect Jessa Barnard to serve a two-year term. Motion: Elect Mary Beth Eldredge to serve a two-year term Motion: Elect Richard Elmore to serve a two-year term	Motion: Kelly Lange Second: Jeff Tieman Abstain: Jessa Barnard Approved Motion: Susan Besio Second: Tom Evslin Abstain: Mary Beth Eldredge Approved Motion: Tom Evslin Second: Mary Beth Eldredge Abstain: Richard Elmore Approved

4. Nomination & Election of Officers	Kelly Lange	<p>Motion: Elect Leah Fullem as board chair for a one-year term</p> <p>Motion: Elect Jeff Tieman as board vice chair for a one-year term</p> <p>Motion: Elect Jessa Barnard as board secretary for a one-year term</p> <p>Motion: Elect Debra Royce as board treasurer for a one-year term</p>	<p>Motion: Kelly Lange Second: Mary Beth Eldredge Abstain: Leah Fullem Approved</p> <p>Motion: Kelly Lange Second: Susan Besio Abstain: Jeff Tieman Approved</p> <p>Motion: Kelly Lange Second: Debra Royce Abstain: Jessa Barnard Approved</p> <p>Motion: Kelly Lange Second: Jessa Barnard Abstain: Debra Royce Approved</p>
5. Strategic Planning	Beth Anderson	<p>Beth thanked the board for their input and stated that she and VITL Leadership strived to integrate their feedback into the final document.</p> <p>Motion: To approve the Strategic Directions as presented in Beth's email dated September 22, 2021</p>	<p>Motion: Kelly Lange Second: Jeff Tieman Approved</p>
6. Board Development	Katie Hawley	<p>Katie reviewed the agenda for the afternoon with the board and led a conversation focusing on opportunities to help the board support VITL and the new strategic plan.</p>	
Adjournment		<p>Leah Fullem adjourned the meeting at 4:51 pm</p>	

Joshua E. Cheney, Executive Assistant
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