



## Insurances

You can view the insurance information submitted to the Vermont Health Information Exchange using the Insurances tab or widget on the Patient Charts screen or using the demographics button. To begin this process, you will need to navigate to the Patient Charts screen.

### Insurance and Insurance History tab

The Insurance and Insurance history tab screen is displayed below.

Insurance	Insurance Plan	Insurance Type	Effective Dates	Policy Number	Group Number	Order	Source	Source Document
CIGNA			01/03/2020 00:00				Gifford Medical Center	HL7V2 message
Cigna				1234			Community Health Centers of Burlington	HL7V2 message
FAKE INSURANCE 1				UNK			Community Health Centers of Burlington	HL7V2 message

- The Insurance tab is not included as a default tab on the Patient Charts screen for the Clinical user role. You can access the Insurance tab by maximizing the Insurance widget.
- By default, insurances are sorted in chronological order by most recent reported date. You can sort insurances by type, effective date, and group number.
- You can print insurance by selecting the blue [Print](#) link at the top right of the tab above source document.

### Insurances widget

The Insurances widget screen is displayed to the right.

- The Insurances widget includes the same information and sorting options as the tab.
- You can print insurance by selecting the blue [Print](#) link at the top right of the widget above source.

Insurance	Insurance Plan	Insurance Type	Group Number	Policy Number	Effective Dates	Source
CIGNA					01/03/2020 00:00	Gifford Medical Center
Cigna				1234		Community Health Centers of Burlington
FAKE INSURANCE 1				UNK		Community Health Centers of Burlington

### View Insurance screen

The View Insurance screen is displayed to the right.

- Selecting an insurance from the widget or tab displays information about the insurance.

View Insurance

Payor: CIGNA  
Effective Dates: 01/03/2020 00:00

Source Organization	Document	Date
Gifford Medical Center	HL7V2 message	01/06/2022 01:32

[Close](#)

### Demographics Insurance Information

The insurance information within the demographics button is displayed to the right.

- You can find the most recently delivered insurance information delivered to the Vermont Health Information Exchange by using the demographics button in the Patient Banner.

Insurance

Effective Date: 01/03/2020  
Name: CIGNA  
Address: GH KH 495551, BTWFFWLHHZW, TN 37422  
Employer Information: Retired