

VITLAccess

Quick Reference Guide



Logging In

To gain access to VITLAccess, you must activate your account and agree to the end user agreement. After your account has been activated, you can log in to VITLAccess at <https://vitlaccess.vitl.net>.

To log in

The login screen is displayed to the right.

- Each time you log into VITLAccess, you will be required to enter your username and password.
- By logging in, you are attesting that you will use VITLAccess in accordance to the Terms and Conditions.
- After 3 unsuccessful attempt of entering your username or password, your account access will be locked.

A screenshot of the VITLAccess login interface. At the top left is the VITL logo. To its right, the text reads "VITLAccess is the portal to the health data in the Vermont Health Information Exchange". Below this, there are two columns of text. The left column states: "VITLAccess guides and video are available the on the VITL website." and "The VITL Support Team is available to answer your VITLAccess questions, schedule trainings, create new accounts, and more. Contact Support." The right column states: "By logging in you are attesting that you will use VITLAccess in accordance with the Terms and Conditions." Below the text are two input fields: "Username" (light blue) and "Password" (red with a warning icon). A blue "Login" button is positioned below the password field. At the bottom right of the login area are links for "Reset password" and "Forgot username". The footer of the page reads "Provider Portal 1.0.0 © 2022 MedicaSoft".

Unable to log in to VITLAccess

- If you forgot your password, select Reset password.
- If you forgot your username, select Forgot username.
- If still unable to log in, contact VITL Support. VITL Support's contact information is provided at the bottom of this guide.