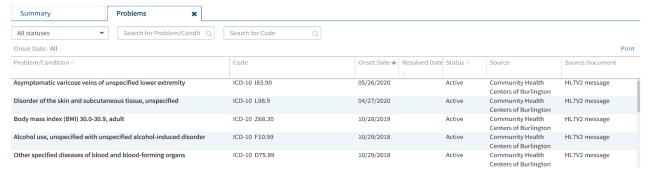# VITLAccess
Quick Reference Guide

Problems

You can view the problems contributed to the Vermont Health Information Exchange by participating organizations using the Problems tab or widget on the Patient Charts screen. To begin this process, you will need to navigate to the Patient Charts screen.

Problems tab

The Problems tab screen is displayed below.

- By default, the Problems tab is included on the Patient Charts screen.
- You can search for problems by name or code in the search fields at the top of the tab.
- You can filter problems by status and onset date.
- Problems are sorted in chronological order by most recent onset date. You can sort by clicking on the column headings with arrows next to them. See the Onset Date column above as an example.
- Problem statuses are assigned by the contributing organization.
- You can print problems by selecting the Print link at the top right of the tab above the source document column.

Problems widget

The Problems widget screen is displayed to the right.

- The Problems widget includes the same information, searching, and sorting options as the tab.
- You can print problems by selecting the Print link at the top right of the widget above the source column.

View Problem

The View Problem screen is displayed to the right.

- Selecting a problem from the widget or tab displays a window with information about the chosen problem.