



Board of Director's Meeting

May 24, 2022

3:00-5:00 pm

Agenda

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| 1. Call to Order & Vote on March Meeting Minutes | 5 Minutes | Action Required |
| 2. Board Chair's Report | 10 Minutes | Leah Fullem |
| 3. President's Report | 10 Minutes | Beth Anderson |
| 4. Finance Committee Update | 40 Minutes | Debra Royce,
Beth Anderson |
| • General Update | | |
| • March Year to Date & FY22 Year End Forecast | | |
| • Proposed FY23 Budget | | |
| ◦ Budget overview | | Action Required |
| ◦ Proposal to invest FY22 surplus | | Action Required |
| ◦ FY24 & 25 projections | | |
| 5. MedicaSoft Project Update | 15 Minutes | Kristina Choquette,
Maurine Gilbert |
| 6. Adjourn | | |



**Board of Directors Meeting
Meeting Minutes
May 24, 2022**

Board Members Present:

x	Barnard, Jessa		Elmore, Rich	x	Royce, Debra
x	Besio, Susan		Evslin, Tom		Tieman, Jeff
x	Burroughs, Shawn	x	Fullem, Leah		Ward, Norman
x	Eldredge, Mary Beth	x	Lange, Kelly	x	Anderson, Beth

VITL Staff Present:

Kristina Choquette, Maurine Gilbert, Carolyn Stone, & Heidi Banks

Topic	Presenter	Discussion	Action
Meeting Convened		Leah Fullem, Board Chair, convened the meeting at 3:02 pm.	
1. Meeting Minutes	Leah Fullem	Motion: Approve the March 22, 2022, meeting minutes as presented.	Motion: Mary Beth Eldredge Second: Susan Besio Approved
2. Board Chair's Report	Leah Fullem	<ul style="list-style-type: none"> • <u>Board Members:</u> Leah announced the following changes to the Board: <ul style="list-style-type: none"> ○ Jeff Tieman will be leaving the Board effective June 30, 2022, as he has taken a position in Colorado. Jeff is the Vice Chair, will need to fill this position. ○ Tom Evslin has also submitted his resignation from the Board effective immediately. ○ Additionally, Leah will be stepping down as Chair of the board in September. Will need to fill this position. ○ Need to start the process of recruiting and seating new board members. ○ Discussion of recruiting options ensued. 	No action requested
3. President's Report	Beth Anderson	<ul style="list-style-type: none"> • <u>General Updates:</u> Beth provided the following updates: 	No action requested

		<ul style="list-style-type: none"> ○ On target to end our overall contract with Health Catalyst (HCI) on June 30, 2022. However, will be looking to HCI for Results Delivery and Direct Secure Messaging. ○ All 3 Health Information Exchanges (HIEs) have approved signing the New England Collaboration Agreement between Maine, Rhode Island, and Vermont. A press release is set to go out in the next few weeks. ● <u>Certification & CY23 Contract:</u> As previously mentioned VITL has officially received notice of Centers for Medicare & Medicaid Services (CMS) Medicaid Certification. ● <u>Medicaid Data Warehouse project:</u> The State is taking a new approach to the Medicaid Data Warehouse and Analytics Solution (WDWAS) project and will looking at it as three separate parts: a Data Lake, Analytics Data Warehouse and Data & Analytics. The State is sole sourcing the Analytics Data Warehouse to VITL. The other two pieces will go out to RFP. 	
4. Finance Committee Update	Debra Royce, Beth Anderson	<ul style="list-style-type: none"> ● <u>March Year to Date & FY22 Year End Forecast:</u> <ul style="list-style-type: none"> ○ Revenue: March revenue was lower than expected, largely due to timing in projects related to assumptions made last spring. ○ Expenses: Lower than planned, largely due to materials and services being lower than planned. ○ VITL currently has 207 days of cash on hand. ● <u>Proposed FY23 Budget:</u> Beth and Deb reviewed the projected revenue from CY23 contracts and the proposed budget for FY23. ● <u>Business Model:</u> Beth gave a brief update on the progress of the business model. A deeper discussion will take place at the July meeting. <p>Motion: To approve the Fiscal Year 2023 Budget as presented and authorize VITL leadership to submit the budget to the Green Mountain Care Board for its consideration.</p> <p>Medica</p> <p>Motion: To approve the use of up to \$175,000 of surplus funds from Fiscal Year 2022 to fund a redesign of the interface engine.</p>	<p>Motion: Susan Besio Second: Mary Beth Eldredge Approved</p> <p>Motion: Kelly Lange Second: Mary Beth</p>

			Eldredge Approved
5. MedicaSoft Project Update	Kristina Choquette, Maurine Gilbert	<ul style="list-style-type: none"> • <u>MedicaSoft Project Update</u>: Kristina provided an update on the MedicaSoft project. • <u>Provider Portal Update</u>: Maurine updated the board on the new provider portal and gave a demo. 	No action requested
6. Adjournment	Leah Fullem	Leah Fullem adjourned the meeting at 4:18 pm.	Motion: Mary Beth Eldredge Second: Deb Royce Approved