



Board of Director's Meeting
March 28, 2023
3:00-5:00 pm

Agenda

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| 1. | Call to Order <ul style="list-style-type: none">• Vote on January Meeting Minutes | 5 Minutes | Richard Elmore
Action Required |
| 2. | President's Report <ul style="list-style-type: none">• State Contract• Data Use Discussion | 20 Minutes | Beth Anderson |
| 3. | Finance Committee <ul style="list-style-type: none">• January 2023 YTD• Cash on Hand – Asset Protection | 10 Minutes | Deb Royce, Bob Turnau |
| 4. | Update on Communications Activities | 15 Minutes | Maurine Gilbert |
| 5. | Executive Session | 60 Minutes | Richard Elmore |
| 6. | Follow up from Executive Session | 10 minutes | Richard Elmore
Possible Action Required |
| 7. | Adjourn | | |



March 28th, 2023
3:00-5:00PM
Board of Directors Meeting
Teams Conference Call

Board Members Present:

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| <input checked="" type="checkbox"/> Jessa Barnard | <input checked="" type="checkbox"/> Susan Besio | <input checked="" type="checkbox"/> Shawn Burroughs | <input checked="" type="checkbox"/> Richard Elmore |
| <input checked="" type="checkbox"/> Mary Beth Eldredge | <input type="checkbox"/> Leah Fullem | <input checked="" type="checkbox"/> Emma Harrigan | <input checked="" type="checkbox"/> Kelly Lange |
| <input checked="" type="checkbox"/> Debra Royce | <input checked="" type="checkbox"/> Jimmy Mauro | <input checked="" type="checkbox"/> Dr. Norman Ward | <input checked="" type="checkbox"/> Beth Anderson |

VITL Staff Present: Bob Turnau, Kristina Choquette, Maurine Gilbert, Sue Fritz, Jillian Carpenter

Topic	Presenter	Discussion	Action
Meeting Convened		Richard Elmore convened meeting at 3:01pm.	
1. Meeting Minutes	Richard Elmore	Motion: Approve the January meeting minutes as presented.	Motion: Susan Besio Second: Jessa Barnard Approved.
2. President's Report <ul style="list-style-type: none"> • State Contract • Data Use Discussion 	Beth Anderson	<p>Beth provided an update on the current and FY24 contracts.</p> <p>Beth gave a brief description on data use and what governs how VHIE data can be shared. A discussion followed.</p> <p>Mary Beth Eldredge joined at 3:03pm. Kelly Lange joined at 3:09pm.</p>	No action required.
3. Finance Committee <ul style="list-style-type: none"> • January 2023 YTD • Cash on Hand – Asset Protection 	Deb Royce, Bob Turnau	<p>Bob walked the board through January financial statements. VITL is currently under budget mostly due to the re-prioritization of projects.</p> <p>Susan gave a quick introduction on VITL's exploration of options to protect cash assets. A discussion followed.</p>	No action required.

4. Update on Communications Activities	Maurine Gilbert	Maurine gave an update on communications activities and shared the communications calendar for the next 3 months. Susan Besio left at 4:00pm.	No action required.
5. Discussion of Executive Committee at Large	Richard Elmore	Resolution: The board voted to adopt the resolution on page 18 of PowerPoint, which creates a member-at-large position on the Executive Committee. Motion: To elect Emma Harrigan to serve on the Executive Committee as the Member-at-Large effective March 29, 2023 for a term through the 2023 annual meeting. Richard gave a brief background on an Executive Committee Member at Large and how it would be beneficial to Executive Committee discussions. Richard asked the board for consideration of expanding the Executive Committee membership by 1. He turned it over to the other members of the Executive Committee for their commentary. Susan Besio rejoined at 4:10pm.	Motion: Kelly Lange Second: Mary Beth Eldredge Approved. Motion: Jessa Bernard Second: Kelly Lange Abstained: Emma Harrigan Approved.
6. Executive Session	Richard Elmore	The board went into an Executive session at 4:16pm.	Motion: Susan Besio Second: Norm Ward Approved.
7. Follow up from Executive Session	Richard Elmore		No action required.
Adjournment		The meeting adjourned at 5:05pm.	

Jillian Carpenter, Executive Assistant
VITL