



150 Dorset Street
Suite 245, PMB 358
South Burlington, VT 05403

**Board of Director's
Annual Meeting
September 26, 2023
3:00-5:00pm
VIAA Conference Room
600 Blair Park, Suite 100
Williston, VT 05495
Teams Meeting**

Agenda

- | | | |
|------------------------------------|------------|---------------------------|
| 1. Speaker/Q&A | 70 Minutes | John D'Amore |
| 2. Chair's Report | 20 Minutes | Rich Elmore |
| a. Vote on July Meeting Minutes | | Action Required |
| b. Vote on term extensions | | Action Required |
| c. Vote on officers | | Action Required |
| 3. President's Report | 5 Minutes | Beth Anderson |
| 4. Finance Committee | 5 Minutes | Deb Royce/Cara Callanan |
| a. Vote on Whistleblower Policy | | Action Required |
| b. Vote on Mascoma Bank Resolution | | Action Required |
| 5. Board Development | 20 Minutes | Leah Fullem/Emma Harrigan |
| 6. Adjournment | | |
- Note: The Board will join for discussion and refreshments following the meeting.

Mission: To securely aggregate, standardize, and share the data needed to improve the effectiveness of health care for Vermonters.



September 26th, 2023

3:00-5:00PM

Board of Directors Meeting

600 Blair Park

VIAA Conference Room, Suite 100

Williston, VT

Teams Conference Call

Board Members Present:

- Jessa Barnard Susan Besio Shawn Burroughs Richard Elmore
- Leah Fullem Emma Harrigan Kelly Lange Debra Royce
- Jimmy Mauro (Teams) Dr. Norman Ward Beth Anderson

VITL Staff Present: Cara Callanan, Kristina Choquette, Sue Fritz, Maurine Gilbert, Jillian Carpenter

Topic	Presenter	Discussion	Action
Meeting Convened		Richard Elmore convened the meeting at 3:02pm.	
1. Speaker/Q&A	John D'Amore	John D'Amore from More Informatics discussed clinical data standards and gave a brief overview of HL7v2 Messaging and FHIR (Fast Healthcare Interoperability Resources).	No action required.
2. Chair's Report <ul style="list-style-type: none"> • Vote on July Meeting Minutes • Vote on term extensions • Vote on officers 	Richard Elmore	<p>Motion: To approve July meeting minutes as written.</p> <p>Motion: To elect <i>Jessa Barnard & Shawn Burroughs</i> to serve an additional two-year term as a Director of VITL.</p>	<p>Motion: Leah Fullem Second: Jessa Barnard Approved.</p> <p>Motion: Susan Besio Second: Leah Fullem Abstained: Jessa Barnard & Shawn Burroughs Approved.</p>

		Motion: To elect the slate of officers, as presented, for a one-year term.	Motion: Leah Fullem Second: Shawn Burroughs Approved.
3. President's Report	Beth Anderson	Due to time constraints, Beth will be sending an update to the board via email.	No action required.
4. Finance Committee <ul style="list-style-type: none"> • Vote on Mascoma Bank Resolution • Vote on Whistleblower Policy 	Cara Callanan/Deb Royce	Motion: To approve the resolution allowing VITL to open a new bank account with Mascoma Bank. Motion: To approve the Whistleblower policy as presented.	Motion: Jessa Barnard Second: Emma Harrigan Approved. Motion: Leah Fullem Second: Deb Royce Approved.
5. Board Development	Leah Fullem/Emma Harrigan	The Board Development Committee discussed the need for new members.	No action required.
Other Business & Adjournment		The meeting adjourned at 5:05pm.	Motion: Deb Royce Second: Emma Harrigan Approved.

Jillian Carpenter, Executive Assistant
VITL