



150 Dorset Street  
Suite 245, PMB 358  
South Burlington, VT 05403

## Board of Director's Meeting

March 26<sup>th</sup>, 2024

3:00-5:00pm

### Agenda

- |  |                            |                 |
|--|----------------------------|-----------------|
| 1. Chair's Report                                  | Emma Harrigan              | 10 Minutes      |
| a. New Board Member Introduction – Sarah Lindberg  |                            |                 |
| b. Approve February Meeting Minutes                |                            | Action Required |
| 2. President's Report                              | Beth Anderson              | 10 Minutes      |
| a. General Update & Legislative Session            |                            |                 |
| 3. Secondary Use Policy Update                     | Beth Anderson/John Wallace | 40 Minutes      |
| a. Presentation of Policy Draft                    |                            |                 |
| b. Board Discussion                                |                            |                 |
| c. Next Steps                                      |                            |                 |
| 4. Agency of Human Services                        | Kristin McClure            | 45 minutes      |
| a. Presentation of Unified Health Data Space Plans |                            |                 |
| b. Questions/Discussion                            |                            |                 |
| 5. Finance Committee                               | Debra Royce/Cara Callanan  | 15 Minutes      |
| a. FY24 Financial Statements & Projections         |                            |                 |
| 6. Adjournment                                     |                            |                 |

*Mission: To securely aggregate, standardize, and share the data needed to improve the effectiveness of health care for Vermonters.*



March 26<sup>th</sup>, 2024

3:00-5:00PM

Board of Directors Meeting

Teams Conference Call

**Board Members Present:**

Jessa Barnard

Susan Besio

Shawn Burroughs

Debra Royce

Leah Fullem

Emma Harrigan

Kelly Lange

Sarah Lindberg

Rick Hildebrant

Jimmy Mauro

Dr. Norman Ward

Beth Anderson

**VITL Staff Present:** Cara Callanan, Kristina Choquette, Maurine Gilbert, Jillian Carpenter

Topic	Presenter	Discussion	Action
		Emma Harrigan convened the meeting at 3:01pm.	
1. Chair’s Report <ul style="list-style-type: none"> <li>New Board Member Introduction</li> <li>Approve February Meeting Minutes</li> </ul>	Emma Harrigan	<b>Motion:</b> To approve February meeting minutes as presented.	<b>Motion:</b> Rick Hildebrant <b>Second:</b> Sarah Lindberg <b>Approved.</b>
2. President’s Report <ul style="list-style-type: none"> <li>General Update &amp; Legislative Session</li> </ul>	Beth Anderson	Beth gave a brief overview of what to expect in today’s board meeting.	
3. Secondary Use Policy Update <ul style="list-style-type: none"> <li>Presentation of Policy Draft</li> <li>Board Discussion</li> <li>Next Steps</li> </ul>	Beth Anderson/John Wallace	<p>John Wallace shared VITL’s Conflict of Interest Policy and led a discussion as the potential of conflicts of interest with current board members has been brought forward. If the board goes below a quorum due to conflicts of interest, the board can still vote with the remaining members.</p> <p>John Wallace presented the updated Secondary of Use Policy and a discussion followed.</p>	

<p>4. Agency of Human Services</p> <ul style="list-style-type: none"> <li>• Presentation of Unified Health Data Space Plans</li> </ul>	<p>Kristin McClure</p>	<p><i>Jessa Barnard joined at 4:07pm.</i></p> <p>Kristin McClure from the Agency of Human Services shared the plans for a Unified Health Data Space.</p>	
<p>5. Finance Committee</p> <ul style="list-style-type: none"> <li>• FY24 Financial Statements &amp; Projections</li> </ul>	<p>Cara Callanan</p>	<p>Cara Callanan shared the January financial statements and FY24 projection.</p>	
<p>6. Adjournment</p>		<p>The meeting adjourned at 4:54pm.</p>	<p><b>Motion:</b> Rick Hildebrant  <b>Second:</b> Leah Fullem  <b>Approved.</b></p>

Jillian Carpenter, Executive Assistant  
VITL