



150 Dorset Street
Suite 245, PMB 358
South Burlington, VT 05403

Board of Director's Meeting

July 23rd, 2024

3:00-5:00pm

Agenda

1.	Call to Order	Emma Harrigan	5 minutes
	a. Approve May Meeting Minutes		Action Required
2.	Chair's Report	Emma Harrigan	10 minutes
3.	President's Report	Beth Anderson	15 minutes
4.	Strategic Plan Update	Beth Anderson	25 minutes Potential Action
5.	Technology Committee	Shawn Burroughs / Sue Fritz	40 minutes
	a. Security Assessment Update	Sue Fritz	10 minutes
	b. HIE Platform Discussion	Sue Fritz / Beth Anderson	30 minutes
6.	Finance Committee Update	Deb Royce / Cara Callanan	10 minutes
7.	Presentation of Monthly Metrics	Beth Anderson	10 minutes
8.	Adjournment		

Mission: To securely aggregate, standardize, and share the data needed to improve the effectiveness of health care for Vermonters.



July 23rd, 2023

3:00-5:00PM

Board of Directors Meeting

Teams Conference Call

Board Members Present:

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> Jessa Barnard | <input checked="" type="checkbox"/> Susan Besio | <input type="checkbox"/> Shawn Burroughs | <input checked="" type="checkbox"/> Kelly Champney |
| <input type="checkbox"/> Leah Fullem | <input checked="" type="checkbox"/> Emma Harrigan | <input checked="" type="checkbox"/> Rick Hildebrant | <input checked="" type="checkbox"/> Sarah Lindberg |
| <input checked="" type="checkbox"/> James Mauro | <input type="checkbox"/> Debra Royce | <input checked="" type="checkbox"/> Dr. Norman Ward | <input checked="" type="checkbox"/> Beth Anderson |

VITL Staff Present: Cara Callanan, Kristina Choquette, Maurine Gilbert, Maggie Phelan, Justin Tease, Christopher Vitale

Topic	Presenter	Discussion	Action
Meeting Convened		Emma Harrigan convened the meeting at 3:02pm.	
1. Meeting Minutes	Emma Harrigan	Motion: Approve the May meeting minutes as presented.	Motion: Rick Hildebrant Second: Susan Besio Approved
2. Chair's Report	Emma Harrigan		
3. President's Report	Beth Anderson	Beth introduced new leadership members: Justin Tease and Christopher Vitale. Beth provided general updates, including AHS Contract and Data Use Agreement discussions, resolution of the CrowdStrike issue, and developments with Event Notification. She also addressed Designated Agencies & Consent, highlighting efforts to address consent forms and confusion regarding data sharing. Beth reminded everyone about the September Annual Meeting on September 24th, which will be held in person at a central location, possibly Montpelier or Waterbury.	

4. Strategic Plan Update	Beth Anderson	<p>Beth gave an update on the strategic plan and proposed extending it for FY25, suggesting three-year planning over the year. She provided updates on the mission and vision, strategic directions, and values.</p> <p>Susan suggested a cover statement indicating the plan will cover 2024 and 2025 for clarity.</p> <p>4:01 Sarah Lindberg left meeting.</p>	A vote on the approval of the strategic plan will occur during the September meeting.
5. Technology Committee Update <ul style="list-style-type: none"> • Security Assessment Update • HIE Platform Discussion Update 	Sue Fritz Sue Fritz Sue Fritz/Beth Anderson	Sue provided an update on the Security Assessment results. Sue presented an update on the technology platform and strategy.	
6. Finance Committee Update	Cara Callanan	Cara provided an update on projected FY24 year-end financial performance.	
7. Presentation of Monthly Metrics	Maurine Gilbert	Maurine reviewed the performance metrics VITL delivers to the State and GMCB, which include monthly uptimes, noting 100% in almost every area, VITLAccess usage, Medicaid match rates, terminology services, and public health.	
Adjournment		The meeting adjourned at 4:56pm.	Motion: Rick Hildebrant Second: Jessa Barnard Approved

Maggie Phelan, Office Coordinator
VITL