



150 Dorset Street
Suite 245, PMB 358
South Burlington, VT 05403

Board of Director's Meeting

May 27th, 2025

3:00-5:00pm

[Click here to join the meeting](#)

Agenda

- | | | |
|-------------------------------------------|---------------------------|------------------|
| 1. Call to Order | Emma Harrigan | 5 minutes |
| a. Vote on March Meeting Minutes* | | *Action Required |
| 2. Chair's Report | Emma Harrigan | 15 minutes |
| a. Transition | | |
| b. Resolution* | | *Action Required |
| 3. President's Report | Beth Anderson | 20 minutes |
| a. General Updates | | |
| b. Legislative update | | |
| c. Platform Procurement Process | | |
| 4. Finance Committee Update | Deb Royce/Cara Callanan | 25 minutes |
| a. YTD Performance & FY25 Projection | | |
| b. FY 26 Budget* | | *Action Required |
| 5. Technology Committee Update | Shawn Burroughs/Sue Fritz | 10 minutes |
| 6. Strategic Planning Update & Discussion | Beth Anderson | 25 minutes |
| 7. Possible Executive Session | Emma Harrigan | 20 minutes |
| 8. Adjournment | | |

Mission: To securely aggregate, standardize, and share the data needed to improve the effectiveness of health care for Vermonters.



May 27, 2025

3:00-5:00PM

Board of Directors Meeting

Teams Conference Call

Board Members Present:

☒ Jessa Barnard ☒ Susan Besio ☐ Shawn Burroughs ☒ Kelly Champney
☒ Leah Fullem ☒ Emma Harrigan ☒ Dr. Rick Hildebrant ☒ Sarah Lindberg
☒ James Mauro ☒ Debra Royce ☒ Dr. Norman Ward ☒ Beth Anderson

VITL Staff and Other Present: Cara Callanan, Justin Tease, Sue Caswell, Kristina Choquette, Maurine Gilbert, and Erica Pietricola.

Topic	Presenter	Discussion	Action
Meeting Convened		Emma Harrigan convened the meeting at 3:06pm.	
1. Meeting Minutes	Emma Harrigan	Motion: Approve the March 2025 meeting minutes as presented.	Motion: Dr. Norman Ward Second: Leah Fullem Abstain: n/a Approved
2. Chair's Report a. Transition b. Resolution	Emma Harrigan	Emma discussed plans for identifying a new CEO following Beth's departure <ul style="list-style-type: none">- Beth will be leaving in July- Looking for an Executive Search firm to recruit a replacement- 2 or 3 board members needed to help conduct this search- Cara Callanan has agreed to function in the role of interim CEO <u>Vote to accept the Resolution as presented</u> to appoint Cara as interim CEO, empowering her with signing authority, upon Beth's departure	Motion: Sarah Lindberg Second: Deb Royce Abstain: n/a Approved
3. President's Report a. General Updates	Beth Anderson	Beth provided updates about a number of projects: <ul style="list-style-type: none">• API project- work to implement FHIR APIs<ul style="list-style-type: none">• Application Programming Interface- a tool enabling sharing of data. Using national FHIR standards.	

<ul style="list-style-type: none"> b. Legislative update c. Platform Procurement Process 		<ul style="list-style-type: none"> • HL7 data ingestion tabled pending identification of a ready partner • APIs being built to Allow external parties with permission to share data • Blueprint for Health is first in line to try this workflow • Interfaces will be lower than contracted <ul style="list-style-type: none"> • 171 customers cancelled this year, which is unprecedented. There are a number of reasons why: <ul style="list-style-type: none"> • Interfaces postponed due to shifting deadlines on the customer side • Smaller organizations with new or different EHRs more challenging to enroll • Legislative update: <ul style="list-style-type: none"> • Healthcare reform bill 126 moved from House to Senate • National RFI for what HIEs provide, VITL working with Civitas to provide comments • Platform RFP: <ul style="list-style-type: none"> • RFP issued, response deadline is June 13 with plan to hold demos in July and contract in August • Opportunities to partner longer term with other states like Maine <p><i>Dr. Rick Hildebrant joined at 3:19pm</i></p>	
<p>4. Finance Committee Update</p> <ul style="list-style-type: none"> a. YTD Performance & FY25 Projection b. FY 26 Budget 	<p>Cara Callanan</p>	<ul style="list-style-type: none"> • Net performance is forecast to be very close to the budget. <ul style="list-style-type: none"> ○ Revenue below budget with expenses are also below budget proportionally • A number of factors affected this: <ul style="list-style-type: none"> ○ Completing fewer interfaces than projected ○ Cancellation of the New Results Delivery project and renewing with the existing ○ Cancellation of the 42 CRF Part 2 Data / Sensitive Data project ○ Scaling down of the Social Drivers of Health project ○ Decisions by the Medicaid team to not pursue a provider directory or terminology services integration ○ OneCare Vermont not extending their contract 	

		<u>Vote to accept the proposed FY26 Budget as presented</u>	Motion: Dr. Rick Hildebrant Second: Leah Fullem Abstain: N/A Approved
5. Technology Committee: - Security Update	Sue Caswell	Sue reviewed recent security activities and achievements <ul style="list-style-type: none"> • All systems and network links in the TechVault datacenter have been decommissioned. • The annual third-party risk assessment, initiated in March, is nearing completion with finalization expected in May. • A new security policy development and review process is established and progressing through its initial cycle. • The board briefly discussed potential impacts of Multi Factor Authentication (MFA) for VITL Access. <i>Jessa Barnard joined at 4:14pm</i>	
6. Strategic Plan		<ul style="list-style-type: none"> • The leadership team presented a draft of a strategic plan for the next three years. • A final discussion and possible board approval will occur in July 	
7. Adjournment		Motion to adjourn 4:28pm	Motion: Dr. Rick Hildebrant Second: Emma Harrigan Abstain: N/A Approved

Erica Pietricola, Office Coordinator
VITL