



150 Dorset Street
Suite 245, PMB 358
South Burlington, VT 05403

Board of Director's Meeting

July 22nd, 2025

3:00-5:00pm

[Click here to join the meeting](#)

Agenda

- | | | |
|---|--------------------------------|-------------------|
| 1. Call to Order | Emma Harrigan | 5 minutes |
| a. Vote on May Meeting Minutes* | | *Action Required |
| 2. Chair's Report | Emma Harrigan | 15 minutes |
| a. Search Update | | |
| 3. President's Report | Beth Anderson | 20 minutes |
| a. FY26 Contract | | |
| b. FY25 recap | | |
| c. Data disclosure update | | |
| 4. <i>Executive Session:</i> | | |
| Platform Procurement Update | Beth Anderson/ Leadership Team | 20 minutes |
| | | *Potential Action |
| 5. Strategic Planning Update & Discussion | Beth Anderson/ Leadership Team | 25 minutes |
| | | *Action Required |
| 6. Finance Committee Update | Debra Royce/Cara Callanan | 5 minutes |
| a. FY25 projection | | |
| 7. Technology Committee Update | Shawn Burroughs/Sue Fritz | 10 minutes |
| a. Security Assessment | | |
| 8. Potential Executive Session | | 20 minutes |
| 9. Adjournment | | |

Mission: *To securely aggregate, standardize, and share the data needed to improve the effectiveness of health care for Vermonters.*



July 22, 2025

3:00-5:00PM

Board of Directors Meeting

Teams Conference Call

Board Members Present:

☒ Jessa Barnard ☒ Susan Besio ☒ Shawn Burroughs ☒ Kelly Champney
☒ Leah Fullem ☒ Emma Harrigan ☒ Dr. Rick Hildebrant ☒ Sarah Lindberg
☒ James Mauro ☒ Debra Royce ☒ Dr. Norman Ward ☒ Beth Anderson

VITL Staff and Other Present: Cara Callanan, Justin Tease, Sue Caswell, Kristina Choquette, and Maurine Gilbert.

Topic	Presenter	Discussion	Action
Meeting Convened		Emma Harrigan convened the meeting at 3:06pm.	
1. Meeting Minutes	Emma Harrigan	Motion: Approve the May 2025 meeting minutes as presented.	Motion: Leah Fullem Second: Dr. Norman Ward Abstain: n/a Approved
2. Chair's Report	Emma Harrigan	<ul style="list-style-type: none">Gallagher Flynn to serve as exec search firm for new CEO selection process<ul style="list-style-type: none">Meeting this week to define the role and expectations to enable the search.Key is discovery process with VITL Stakeholders	
3. President's Report <ul style="list-style-type: none">a. FY26 SOV Contractb. FY25 Summaryc. Legislative updated. Platform Procurement Process	Beth Anderson	FY 2026 contract with the State of Vermont was signed. <ul style="list-style-type: none">Noted deprioritization of some FY25 itemsDiscussed interfacesReview VDH project scopesDiscussed MFA projectDiscussed new HCO Audit capabilitiesDiscussed FHIR APIsNoted that the HDM has been DecommissionedExpanded publication and outreach	

